

# ADELAIDE UNIVERSITY SCIENCE ASSOCIATION

## CONSTITUTION (as amended AGM1988)

### 1. Name:

The name of the Association shall be the Adelaide University Science Association.

### 2. Definitions:

Hereinafter:

- 2.1 "Association" shall mean the Adelaide University Science Association.
- 2.2 "CA" shall mean the Clubs Association of the Adelaide University Union.
- 2.3 "Union" shall mean the Adelaide University Union.
- 2.4 "Faculties" shall mean those Faculties of the University which are administered by the Faculties of Science and Mathematical Sciences of the University of Adelaide.
- 2.5 "Committee" shall mean the Committee of the Association.
- 2.6 The "Executive" shall mean the President, Vice-President, Hon. Secretary, Hon. Treasurer, Hon. Assistant Secretary, Hon. Assistant Treasurer/C.A. Representative, Science or Mathematical Science Faculty Representative and Our Loyal Leader of the Opposition (O.L.L.O).
- 2.7 "AGM" shall mean the Annual General Meeting of the Association.
- 2.8 "Academic Day" shall mean any day in the Academic Week during lecture term time except for Saturday, Sunday and Public Holidays.

### 3. Objects

The objects of the Association shall be:

- 3.1 To promote fellowship between members of the Faculties;
- 3.2 To encourage better formal and informal relations within and between the Faculties;
- 3.3 To promote inter-disciplinary scientific contact within and between the Faculties;
- 3.4 To initiate such activities as shall from time to time be deemed desirable, provided that such activities shall not be contrary to this Constitution or the Constitution and Regulations of the C.A.
- 3.5 To provide an alternative Orientation camp to the Students Association of the University of Adelaide;
- 3.6 To be an organisation which conducts social activities for Science orientated students;
- 3.7 To promote associate membership of the Science Chapter of the ALUMNI Association of the University of Adelaide.

### 4. Affiliation:

The Association shall be members of:

- 4.1 The C.A.

### 5. Honours of the Association:

- 5.1 The Association may at the AGM elect to Honorary Life Membership such persons as have given outstanding service to the Association.

### 6. Membership:

- 6.1 Full membership shall be open to all members of the academic staff of the University of Adelaide, graduates and undergraduates in Science and Mathematical Science, and all students who are enrolled in at least one subject prescribed for the ordinary degree in the schedules of the Bachelor of Science, Mathematical Science who are members of the Union, and they shall be classified as Full Members upon payment of the Association membership fee.
- 6.2 Association membership shall be open to all other persons and they shall be classed as Associate Members upon payment of the Association membership fee.



- 6.3 All academic staff members of the Faculties of Science and Mathematical Science shall be Honorary Associate Members.
- 6.4 In this Constitution:
  - 6.4.1 "Voting Member" shall mean a member who is a Full Member, Associate Member or an Honorary Life Member.
  - 6.4.2 "Non Voting Member" shall mean a member who is an Honorary Associate Member.
  - 6.4.3 "Member" shall mean a member who is either a Voting Member or a Non Voting Member.

7. Committee:

The Committee shall consist of:

- 7.1 The Immediate Past President who shall be an ex-officio voting member of the Committee.
- 7.2 The following voting members who shall be elected to the Committee at the AGM
  - 7.2.1 President;
  - 7.2.2 Vice-President;
  - 7.2.3 Honorary Secretary;
  - 7.2.4 Honorary Treasurer;
  - 7.2.5 Honorary Assistant Secretary;
  - 7.2.6 Honorary Assistant Treasurer/C.A. representative;
  - 7.2.7 Science Faculty Representative.
  - 7.2.8 Our Loyal Leader of the Opposition (O.L.L.O.)
  - 7.2.9 Six (6) further committee members, provided that the Committee shall include at least four (4) males, four (4) females, three (3) first year students at the time of election and one (1) student who has been a Full Member of the Association and at University for one full academic year at the time of election.
- 7.3 The Committee shall in the following academic year co-opt by the end of the fourth week of the first semester a further three (3) voting members, these to be first-year students at the time of co-option.
- 7.4 Any Member who is a member of the Executive of the C.A. shall be an invited ex-officio member of the Committee, but shall be a non-voting member unless a member of the Committee by virtue of clauses 7.1, 7.2 or 7.3 above.
- 7.5 All of the above members of the Committee shall be Voting Members, and all those of the Executive shall be Full Members at the time of their election or inclusion on to the Committee.

8. Powers and Duties of the Committee:

- 8.1 The Committee shall abide by the Constitution and Regulations of the C.A. as applied to the Clubs Association.
- 8.2 The Committee shall at all times be subject to decisions of a General Meeting of the Association.
- 8.3 The Committee shall have the power to make Regulations necessary to put into effect this Constitution, provided such Regulations are not inconsistent with the Objects of the Association.
- 8.4 The Committee shall have the power to conduct activities in the name of the Association, and shall be responsible for arranging all the activities of the Association.
- 8.5 The Committee shall have the power to set up and dissolve such standing committees and sub-committees as shall from time to time be deemed desirable. Their duties and composition shall be decided by the Committee.
- 8.6 The Committee shall have the power to fill any casual vacancy created during it's term of office, following the AGM, provided that such persons not have voting rights on the Committee until their position is confirmed at the next General Meeting of the Association. Should such persons not be endorsed at such a meeting, an election shall be held at the same for their position.



9. Powers and Duties of the Executive:
- 9.1 The Executive shall have the power to make recommendations to the Committee.
  - 9.2 The Executive shall have the power to act in an emergency without first obtaining the approval of the Committee, such action to be ratified by the next meeting of the Committee, by a two-thirds (2/3) majority vote, provided that the Committee may dissent with the decision of the Executive.
  - 9.3 The Treasurer shall receive all monies from subscriptions or other sources and shall disburse same for or on account of the Association via Association accounts.
  - 9.4 The delegate of the Association to the C.A. shall be the Honorary Assistant Treasurer and shall represent the Association in all matters pertaining to C.A. business and shall attend all General Meetings of the C.A. and C.A. Executive Meetings when required.
  - 9.5 The President shall speak on behalf of the Association provided that any statement be reported to the committee, which may confirm, reverse or vary such statement.
10. Termination of Membership of the Association:
- 10.1 Any member of the Association may be expelled, suspended or otherwise penalised by a resolution passed by a two-thirds majority of the voting members of the Committee, subject to ratification at the next General Meeting, if in the opinion of the Committee, such member has been guilty of conduct in any manner detrimental to the interest of the Association.
  - 10.2 Any member of the Association shall cease to be a Member upon receipt by the Honorary Secretary of a written notice of resignation signed by such Member.
11. Termination of Membership of the Committee:
- A member of the Committee shall cease to be a member of the same on the occurrence of any of the following:
- 11.1 Upon acceptance by the Committee of a written notice of resignation signed by such member.
  - 11.2 Upon ceasing to be a Member of the Association.
  - 11.3 Upon absence from three (3) consecutive Committee meetings without leave granted by the Committee.
12. Committee Meetings:
- 12.1 The term of office of the Committee shall begin on a date within three (3) weeks of the Annual General Meeting agreed on by the President and President elect.
  - 12.2 The Committee shall meet at least once every six (6) weeks during the academic year.
  - 12.3 The quorum for a Committee meeting shall be ten (10) voting members of the Committee.
13. General Meetings:
- 13.1 Only Voting Members of the Association shall be eligible to vote in any election or motion of the Association.
  - 13.2 Proxy votes and absentee votes shall not be admitted at any meeting of the Association.
  - 13.3 Any General Meeting of the Association shall abide by the Standing Orders and Rules of Debate used by the Committee.
  - 13.4 The quorum for any General Meeting of the Association shall be twenty-five (25) Voting Members.
14. Executive Meetings:
- 14.1 The Executive shall report to the Committee at every ordinary Committee meeting.
  - 14.2 The Executive may invite such guests, observers or consultants to attend it's meetings as it shall from time to time determine.



- 14.3 Meetings of the Executive shall normally be held in open session. The Executive may resolve to hold debate on matters that are of a private or confidential nature in camera.
- 14.4 The chair of the meetings of the Executive shall be:
  - 14.4.1 The President;
  - 14.4.2 The Vice-President, in the absence of the President.
  - 14.5.3 Special General Meetings
- 14.5 The Executive shall meet at such meetings as it may from time to time determine for the transaction of business.
- 14.6 The quorum for the Executive Meetings shall be six (6) members of the same.
- 14.7 Any vacancy in the Executive shall be filled as specified under clause 8.6.

15. Annual General Meetings:

- 15.1 An Annual General Meeting shall be held within eight (8) weeks of the end of the academic year for the following purposes:
  - 15.1.1 To receive reports on the years activities from:
    - 15.1.1.1 The President
    - 15.1.1.2 The Secretary
    - 15.1.1.3 The Treasurer
    - 15.1.1.4 Such other members or committees as the Committee shall see fit.
  - 15.1.2 To receive the audited financial statement (the financial year ending not more than two (2) weeks before the AGM)
  - 15.1.3 To elect the following persons:
    - 15.1.3 (i) Three (3) patrons, who shall be either members of the academic staff of the Faculties, or a graduate member of the Association.
    - 15.1.3(iii) Such members of the Committee as specified under clauses 7.2 and 7.3 above.
  - 15.1.4 To discuss any other business duly brought before the meeting.
- 15.2 In the event of insufficient nominations being received at the Annual General Meeting, the Committee shall have the power to fill any vacancy by co-option, subject to ratification by a General Meeting of the Association.
- 15.3 Voting for the elections at the AGM shall be by secret ballot.
- 15.4 The Committee shall elect from among themselves a member to act as Returning Officer for the purpose of conducting the elections at the AGM.
- 15.5 Notice of the AGM shall be posted in the Union Buildings of the University of Adelaide at least fourteen (14) calendar days before the date of holding of same.
- 15.6 Written notice of the AGM shall be sent to Members at least ten (10) academic days before the date of holding the same.

16. Special General Meetings:

Special General Meetings of the Association shall be convened by the Secretary and shall be held:

- 16.1 When called by the President;
- 16.2 At such times as the Committee shall see fit;
- 16.3 Within ten (10) academic days of receipt by the Honorary Secretary of a written request from ten (10) Voting Members of the Association.

The request shall state the exact form in which the questions are to be put. The quorum for such meetings must include at least seven (7) of the petitioning members.

17. Membership Fee:

- 17.1 The Association Membership Fee shall be determined by the Committee from time to time as detailed in the Regulations and announced, for the following year, at the AGM.



- 17.2 Life Membership shall be as prescribed in the General Regulations.
- 17.3 Annual Membership shall terminate two (2) academic weeks after the start of the first semester of each year.
18. Adelaide University Science Association Book Exchange:
- 18.1 The Association shall conduct a book exchange to be called the Adelaide University Science Association Book Exchange.
- 18.2 The Adelaide University Science Association Book Exchange shall form a committee as described by the Adelaide University Book Exchange constitution.
- 18.3 The Adelaide University Science Association Book Exchange shall be a sub-committee of the Association.
- 18.4 Any surplus monies shall be donated, as seen fit by the Committee and the Adelaide University Science Association Book Exchange committee, such that it shall benefit the general student body of the University of Adelaide.
- 18.5 The Adelaide University Book Exchange committee shall abide by all rules and regulations of the Association as prescribed in the General Regulations.
- 18.6 All committee members of the Adelaide University Book Exchange shall be eligible to attend the Association Annual Dinner free of charge. This benefit shall be non-transferable and non-redeemable.
19. Adelaide University Science Association Bulletin:  
The Committee shall publish on behalf of the Association a periodical known as the "Adelaide University Science Association Bulletin".
20. Interpretation of Constitution:
- 20.1 The interpretation of this Constitution shall lie with the President, or the Vice-President in the absence of the President, provided that a meeting may dissent with the Chairman's ruling.
- 20.2 In the event of a situation arising which is not covered by this Constitution, the Committee shall act in what it considers to be the best interests of the Association. Such action shall be subject to confirmation by a majority vote at the next General Meeting of the Association.
21. Alteration of Constitution:  
This Constitution shall only be altered by a two-thirds majority of Voting Members attending the Annual General Meeting. Notice of any proposed alteration shall be posted by Committee in the Union Buildings of the University of Adelaide at least seven (7) calendar days before the Annual General Meeting at which it is to be submitted for approval.
22. Trustees  
The trustees of the trust fund set up in the event of the demise of the Association shall be the C.A. Executive (and the Chief Officer of the Union.).
23. Enactment:  
This Constitution shall take effect and be deemed enacted as from the time of adoption by the Annual General Meeting of the Association.